

PURCHASE ORDER

PO Number: 303-1-0588

Requisition Number: 303-1-01185

Order Date: 3/23/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**
accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION
FISCAL MANAGEMENT / ACCOUNTS PAYABLE
P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Parking Garage R, Warehouse
1706 San Jacinto Blvd.
Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

3696969696602
Texas Correctional Industries
P.O. Box 4013
Wynne Graphics: 936-291-5137
Huntsville, Tx 77342-4013
Customer Service
Phone:936-437-6048, Fax:936-437-8423
tci@tdcj.state.tx.us

Easel Nameplate for New General Counsel Assistant - Kasey Glaser

Price as per the attached quote
TFC Contact:
Kasey Glaser, (512) 463-7220

Description 2155.065. CONTRACTS WITH DEPARTMENT OF CRIMINAL JUSTICE.

- (a) The commission is authorized to make contracts with the Texas Department of Criminal Justice for the purchase of goods and services for use by another state agency.
- (b) The Texas Department of Criminal Justice shall test goods and services it sells under this section before delivery to the extent necessary to ensure quality. The department may enter into a contract with a private or public entity to assist with testing.
- (c) The commission shall make awards under this section based on proposed goods and services meeting formal state specifications developed by the commission or meeting commercial specifications approved by the commission

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Brass Signage: 2" X 10"						
Black Brass with state seal on left						
Name: Kasey Glaser						
NIGP Class: 080	1	Each	\$5.80	3/18/2021	5/31/2021	\$5.80
NIGP Item: 30						
Object Class: 334						
Reimbursement Type: Not Reimburseable						

Easel, Wood, "C" Stained/Natural 1 Each \$8.29 3/23/2021 5/31/2021 \$8.29

NIGP Class: 080

NIGP Item: 30

Object Class: 334

Reimbursement Type: Not Reimbursable

Grand Total \$14.09

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2021
Division	Legal
Program	General Counsel
Phone	5124637220
Org Code	0115 - Legal Services
Type of Purchase/PCC Code	' ' Exempt with Specific Legal Cite
Work Order Number	NA

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Sastry, Archana - CTCM, CTPM, 5124632743

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)